

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to michael.frye@encoreglobal.com. Once this request form is submitted, an Encore Representative will contact you for an official order review and signature. Please allow 72 hours to confirm your order. Your card will be charged approximately 1-3 days pre-show start date. Encore will NOT deliver equipment to an unattended booth. An authorized representative must sign for all equipment. Cancellations received within 48 hours of the schedule delivery date are subject to 50% fee applicable to equipment and tax.

Cancellations received on the day of scheduled delivery are subject to full amount of the order.
 Labor charges, sales tax, loss damage waiver, and service charges apply.

MONITOR PLEASE INQUIRE FOR ADDITIONAL SIZES	QUANTITY	DAILY RATE
24" MONITOR (TABLE TOP ONLY, HDMI CORD INCLUDED)		\$257
55" MONITOR (FLOOR STAND & HDMI CORD INCLUDED)		\$797
80" MONITOR (FLOOR STAND & HDMI CORD INCLUDED)		\$1,380
PROJECTION	QUANTITY	DAILY RATE
LCD PROJECTOR PACKAGE (PROJECTOR, 8' SCREEN, STAND, CABLES)		\$710
LCD PROJECTOR (PROJECTOR ONLY, 3.5 LUMEN)		\$505
PROJECTOR SUPPORT PACKAGE		\$205
AUDIO	QUANTITY	DAILY RATE
COMPUTER AUDIO PACKAGE (1 SPEAKER W/ STAND, MIXER, COMPUTER INTERFACE)		\$377
COMPUTER	QUANTITY	DAILY RATE
LAPTOP PC		\$255
POWER	QUANTITY	SHOW RATE
EXHIBIT BOOTH 120V - 5 AMP		\$170
EXHIBIT BOOTH 120V - 20 AMP		\$345
POWER STRIP & EXT. CORD (ADDITIONAL)		\$42

If You Are Experiencing Technical Difficulties On Site
 Please Contact Encore At **(619) 432-7561**